



Republic of the Philippines
Department of Education
 SCHOOLS DIVISION OF MARINDUQUE

Office of the Schools Division Superintendent

MEMORANDUM
 SGOD-2025-114

TO: Assistant Schools Division Superintendent
 Chief Education Supervisor, CID/OIC, SGOD
 Public Schools District Supervisor, Buenavista District
 Public Schools District Supervisor, Mogpog District
 School Head, Buenavista Central School
 School Head, Mogpog National Comprehensive High School
 All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
 OIC, Schools Division Superintendent

SUBJECT: **CHANGE OF PARTICIPANT IN THE SCHOOL HEADS DEVELOPMENT PROGRAM ADVANCED COURSE "ELEVATING SCHOOL PERFORMANCE: ADVANCED LEADERSHIP AND MANAGEMENT FOR SCHOOL LEADERS"**

DATE: August 8, 2025

1. Relative to Memorandum SGOD-2025-070 and in view of the Unnumbered Division Advisory dated August 8, 2025 titled "*Updated Schedule of the Training of Coaches and Mentors for SHOP (Batch 1)*," please be informed of the change in participant in the **School Heads Development Program (SHDP) Advanced Course "Elevating School Performance: Advanced Leadership Management for School Leaders" (Batch 2)** on **August 25-29, 2025** at **NEAP Baguio**:

FROM	TO
Dr. Ma. Corazon A. Borja Principal II Mogpog National Comprehensive High School	Dezza G. Perlas Principal II Buenavista Central School

2. The concerned participant is requested to coordinate with the School Governance and Operations Division – Human Resource Development Section (SGOD-HRDS), at least one week before the conduct of the activity, for proper and timely preparation of their required travel documents.

3. All other provisions contained in the aforementioned Memorandum remain official.

4. Immediate dissemination of this Memorandum is highly desired.
 /SGOD-HRDS-KDA



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